

SENIOR CHECKLIST

READ ALL INSTRUCTIONS CAREFULLY FOR EVERYTHING!

Hall High School's CEEB CODE is 070900

CHECK:

_____ Continue to access your NAVIANCE account to manage your college search.

_____ Complete Student and Parent Brag forms and resumé on Naviance.

_____ Complete online applications and financial aid forms required by colleges.

_____ Continue to visit college campuses, view college websites, meet with college representatives in the Career Center and plan interviews if recommended.

_____ Register to take the SAT Reasoning, SAT Subject and/or ACT tests by the registration deadlines. See your counselor with any questions.

_____ Send your official SAT and/or ACT scores to your colleges directly from the College Board or ACT through their websites.

_____ Know the deadlines and requirements for submitting applications to **each** of your colleges.

_____ At least 3 weeks before the colleges' deadlines, request transcripts be sent to all your college choices. See "How to Request Your Transcript."

_____ If a teacher recommendation(s) is required, see "How to Request a Teacher Letter of Recommendation". Do this as soon as possible and **at least 3 weeks** before the due date.

_____ Write thank-you notes or send emails to the people who wrote you letters of recommendation and admissions interviewers.

_____ Make a copy of all materials submitted to your colleges. Keep a folder for each college. Make sure you print and save a copy of the Confirmation page.

_____ If you are applying for financial aid, have your parents fill out the financial aid form (FAFSA) after January 1 and any additional forms required by the colleges; the CSS Profile may be required as well.

_____ See your counselor for any assistance throughout the college process.