

## Town of West Hartford – West Hartford Public Schools



Plant and Facilities Services Department  
17 Brixton Street, West Hartford, CT 06110  
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To: All West Hartford Public School Building Occupants  
From: Robert Palmer, Director of Plant & Facilities Services  
Date: September 2017  
Re: Green Cleaning Information

A handwritten signature in black ink, appearing to be "R. Palmer", written over the "From:" line of the memo.

West Hartford Public Schools, in compliance with the requirements of the State of Connecticut Public Act 09-81, An Act Concerning Green Cleaning Products in Schools, is providing this information on the cleaning products used in our facilities. We have initiated a Green Cleaning Program which will be ongoing. The intent of the green cleaning program is to reduce the exposure of the building's occupants from potentially hazardous products, equipment or procedures which could adversely affect human health and the environment, indoors and outdoors.

The components of our Green Cleaning Program as required by Connecticut Public Act 09-81 include:

- A description and names of environmentally preferable cleaning products being used in the schools
- The location and application of where cleaning products are used
- The schedule or frequency of when such cleaning products are applied
- We will work towards eliminating and monitoring cleaning products being brought in from outside unauthorized sources as required by CT Public Act 09-81 ("No parent, guardian, teacher or staff member may bring into the school facility any consumer products which is intended to clean, deodorize, sanitize or disinfect.")
- The name of the designees who may be contacted for further information will be provided

### **Description & Product Names of Environmentally Preferable Cleaning Products**

West Hartford Public Schools are utilizing a Chemical Management System for dispensing cleaning chemicals. These systems are placed in strategic and secured locations of each school. The system is comprised of multiple dispensing options which allow flexibility, economy through accurate & consistent measurement of concentrated cleaners into RTU (Ready-To-Use) spray bottles, buckets, and/or cleaning equipment. See next page for products used and description.

<b>Product Name</b>	<b>Application</b>	<b>Areas Used</b>	<b>Schedule</b>
Spartan Clean by Peroxy Neutral All-Purpose Cleaner	<ul style="list-style-type: none"> <li>• Spray and Wipe</li> <li>• Mop Bucket</li> <li>• Autoscrubber</li> </ul>	<ul style="list-style-type: none"> <li>• General purpose cleaning</li> <li>• Any water washable surface</li> <li>• Finished Tile Floors</li> <li>• Stainless steel cleaning</li> <li>• Carpet Cleaner</li> <li>• Wall Cleaning</li> <li>• Tile &amp; Grout Cleaner</li> <li>• Carpet Pre-Spray/Extraction</li> <li>• Windows</li> <li>• Glass</li> <li>• Mirrors</li> <li>• TV and Computer Screens</li> </ul>	Daily
Spartan NABC Disinfectant / Cleaner/ Deodorizer	<ul style="list-style-type: none"> <li>• Spray and Wipe</li> <li>• Mop Bucket</li> <li>• Autoscrubber</li> </ul>	<ul style="list-style-type: none"> <li>• High Touch Surfaces</li> <li>• Restrooms</li> <li>• Showers</li> <li>• Lockers</li> </ul>	Daily
Kutol Foaming Dye & Fragrance Free (clear) Hand Soap Green Seal Certified	<ul style="list-style-type: none"> <li>• Hand Cleaner</li> </ul>	<ul style="list-style-type: none"> <li>• Restrooms</li> <li>• Classrooms</li> <li>• Kitchens</li> </ul>	Daily
Kutol Foaming Luxury Hand Soap (pink) Green Seal Certified	<ul style="list-style-type: none"> <li>• Hand Cleaner</li> </ul>	<ul style="list-style-type: none"> <li>• Restrooms</li> <li>• Classrooms</li> <li>• Kitchens</li> </ul>	Daily
Spartan Green Solutions Floor Sealer/Finish	<ul style="list-style-type: none"> <li>• Floor Finish for All Non-Wood Hard-Surfaced Floors</li> </ul>	<ul style="list-style-type: none"> <li>• All Areas</li> </ul>	Break Periods
Spartan Green Solutions Floor Finish Remover	<ul style="list-style-type: none"> <li>• Floor stripper for All Non-Wood Hard-Surfaced Floors</li> </ul>	<ul style="list-style-type: none"> <li>• All Areas</li> </ul>	Break Periods
Endura Ultra Premium Water-Based Urethane Wood Finish	<ul style="list-style-type: none"> <li>• Floor Finish for Wood Floors</li> </ul>	<ul style="list-style-type: none"> <li>• Gymnasiums</li> </ul>	Break Periods

West Hartford Public Schools will continue to provide routine scheduled audits of cleaning products and cleaning equipment used in our schools as part of our Green Cleaning Program. We will also conduct scheduled training for our custodial staff to insure that they are trained properly and knowledgeable in the proper and safe use of the cleaning products and equipment used in our school facilities. We will strive to remain vigilant of on-going changes in laws, cleaning techniques and cost effective products that may affect and improve our Green Cleaning Program. Our intent is to make certain we remain in compliance with Connecticut Public Act 09-81 and that our custodial staff continues to provide our students, teachers and staff with a safe and clean environment.

For further information concerning the Green Clean Program, you may contact Paul Edlund, Manager of Building Services at telephone number 860-561-7920.