



May 9, 2014

Dear Resident,

As you are aware, since July of 2013 we have been designing a new school to replace the existing Charter Oak International Academy and have held multiple meetings with stakeholders seeking their input on this exciting and important project. At this time, we are nearly complete with design work and on May 5, 2014 we submitted an application to the Town Plan and Zoning (TP&Z) Commission seeking a Special Use Permit (SUP) to allow for the construction of a new state-of-the-art, energy efficient two-story elementary school and associated site amenities and improvements. The SUP will also permit us to demolish the old school. The TP&Z has scheduled a public hearing for this project on Monday, June 2, 2014 at 7:00 PM in room 314 of the Town Hall.

Prior to the public hearing, we invite you to an informational meeting on Monday, May 19, 2014 at 7:00 PM at the Charter Oak International Academy. There will be a presentation of the project where we would like to solicit feedback on the project and provide an opportunity for you to ask questions about the project. Representatives from the architectural firm of Perkins Eastman, construction manager Fusco Corporation and staff from the Board of Education and Town will be available to listen to your feedback and respond to your questions and concerns with the project.

If you are unable to attend the informational meeting and have questions or concerns about the project, please feel free to contact Hugh Schweitzer, Capital Projects Manager for the Town, at telephone number 860 561-7523.

On the back side of this page is a site plan for the project. There is detailed additional information about the project and the TP&Z application which can be accessed from the Charter Oak Building News button on the main page of [www.whps.org](http://www.whps.org).

Sincerely,

Robert Palmer  
Director of Plant and Facilities Services

# SITE PLAN

