

WEST HARTFORD PUBLIC SCHOOLS

POLICY 3320

Business

Payment of Bills

Payment of bills shall be authorized by the Superintendent of Schools or someone designated by him/her only after the receipt of verification from the school or department that is responsible for the receipt and use of the articles or services purchased. All bills, before being processed for payment, shall bear the authorized approval stamp properly executed.

Legal Reference: Connecticut General Statutes:
10-248 Payment of school expenses

Adopted: November 17, 1987
Reviewed: February 22, 2017